Call to Order- 9:04

In Attendance- Paula Settoon, Leslie McNulty, Brandon Oberg, Ben Etemad (skype), Delores Sumner, Steve Rice, Linda West

Not in Attendance- Vickie Sheffler

No opening announcements

Shannon was not in attendance to give budget report. She is waiting on Banner training but everything is looking good right now.

New Business-

Darren Tobey- Computer upgrades

Library will no longer have to purchase computers out of our budget. The University is moving to a 3 year replacement plan. The money will come from VP and the computers will come through ITS. Dell may possibly get the bid for this contract, the University is looking for the best not the cheapest. All computers should come campus standard. At the end of the rotation Dell will take the computers and do a cleanup. Our out of date Macs will be replaced with new Macs. All computers should be 64 bit instead of 32 bit. We will need to check into our software to check about operating systems. May also want to check into how Dana and Kathleen’s computers are working. There has been talk of changing to Microsoft 10.

There are conversations going on about a Patron load to transfer from Banner into Millenium. To properly work the N in the banner number will be replaced with a 8. Linda West asked about a overlay for emails, but the University does not seem to want to do this, because with GONSU they are pushing for using the NSU passwords to be used instead of personal email accounts. We will be able to do semester loads. We will need to decide if we want to do a purge of old patron records. We will need to develop a policy because we have not dealt with this before.

Paula mentioned that Darren has been invited to the ITS meetings and has been going and gathering information.

Linda West-

Linda asked into the possibility of getting more lighting at the front of the building for clocking in in the mornings since several people have to clock in in the dark. Leslie will work with her team and custodians to see which banks can e left on and Amanda will work with Facilities Management to work on other possibilities for this.
Linda asked about why the Director of User Services position has been posted as a staff position. The reason is because director positions are in fact staff. If you are already Faculty and then get a director or Administrative position you get to keep your faculty status but as a newly hired director you are considered professional staff.

Leslie McNulty-

Leslie provided a quick update about the textbook reserve program. Leslie met with Randy Shelton and they are looking at the numbers to see if we should continue the program. She did find out that the library does not own the books, we are to return them to the bookstore unless they do not want them. We can catalog them when we get them to better assist students.

Steve Rice-

Rosetta Stone is fully operational. We can start 3 people on every language. It is installed on two computers. Steve is waiting to proceed to determine what language settings to set it as.

Ben Etemad-

Ben shared that Erin Kuba’s father passed away. Ben says that the library will possibly be remodeled in November. We will need to look at how to get ID cards for patrons at Muskogee.

Meeting adjourned at 10:35