Meeting Called to order at 9:30am

In attendance- Paula Settoon, Brandon Oberg, Linda West, Vickie Sheffler, Ben Etemad (conference call), Amanda Chappelle.

Opening Comments- Paula Settoon

Proposals from PR Committee- Amanda Chappelle

Amanda presented a draft of a display policy that had been created by Peggy Kaney and reviewed by the PR Committee. Discussion occurred and the policy was approved with a few changes. The line at the bottom of the first paragraph under Exhibits and Displays was removed. Agreed to make changes to show that people outside of the NSU Community could request space for shows and displays with a NSU sponsor.

The team also approved as part of the display policy to have all shows on the second floor landing.

The PR Committee requested permission to look into the possibility of repainting/remodeling the easels that are stored in the closet underneath the NW stairwell. Approval was given to look into the suggested options as well as looking into new easels.

Dress Code-

Discussion occurred and the group decided that a shortened dress code memo would be distributed. Dress code issues are expected to be dealt with inside the unit. The question of student worker apparel was also discussed. Again, it was decided that issues would be addressed within the unit.

Name Tags-

The team agreed that student workers should be properly identified. Supervisors can work with Amanda if they need assistance with identification. Supervisors should encourage students to wear nametags.

Opening Meeting Agenda-

Brief reports from Department Directors. Directors will get agenda items to Amanda.

Strategic Plan-

Linda West presented a more condensed version of the strategic plan. The item was tabled for next month’s meeting.
Committees-
Review and discussion of library committees. A list with descriptions will be distributed in the near future.

Care Committee- Needs members
Entertainment Committee-
Disability Services- review
Disaster Planning Committee- Vickie Sheffler will chair, needs members
Information Commons Committee- Dissolved
PR Committee- continues on at this time
Promotion and Tenure- Linda West will chair, will ask Gary Cheatham to fill the position vacated by Sarah Brick-Archer
Webb Committee- will remain the same
Digitization Committee (adhoc)- Linda West, Vickie Sheffler, Delores Sumner
*New* Development, Grant Review- Brandon Oberg will chair- This committee will review external funding requests.

Library Directory Pictures-
Brenda Bradford will take new pictures to update library online directory on Wednesday (8/10) and Thursday (8/11).